NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids addressed to the Business Administrator of the Township of West Windsor will be received up to **2:00 PM** prevailing time on **TUESDAY, DECEMBER 1, 2026** at which time they will be opened and read at the West Windsor Township Municipal Building, Room A, located in the Municipal Complex, 271 Clarksville Road, Princeton Junction, New Jersey for the work described below. Bid packages submitted prior to the day of the bid opening shall be submitted to the Administration Department in the Municipal Complex. The Township encourages prospective bidders to submit their sealed proposals prior to **TUESDAY, DECEMBER 1, 2026** via certified mail or overnight delivery along with requiring a signature. West Windsor is not responsible for bids which are sent for delivery and not received by a Township employee. At conclusion of the public bid opening and after review from Municipal personnel, the bid results along with the pertinent documents of the apparent three low bid submissions will be scanned and posted on the Municipal Website within 48 hours, www.westwindsornj.org.

MAINTAIN AND SERVICE THE HEATING, VENTILATING AND AIR CONDITIONING (HVAC) SYSTEMS FOR VARIOUS TOWNSHIP BUILDINGS

Specifications, plans and bid documents will be available on or after **Friday, October 30, 2026**, at 10:00 am, and may be examined from the Administration Department located in the West Windsor Township Municipal Building during the hours of 8:00 am to 4:00 pm, Monday through Friday excluding holidays. Any request for documents must provide the name of the requested solicitation, as well as the Company Name, Mailing Address, Telephone & Facsimile Numbers as well as Contact Person's Name & Email Address. A FedEx number must be provided in order for West Windsor to ship the documents.

All required bidder information can be found in the bid documents. All bidders are required to comply with the requirements of P.L. 1975, C. 127, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 and all other applicable local, state and federal laws.

By Order of the Township of West Windsor.

Marlena Schmid
Business Administrator
West Windsor Township

Posted: October 30, 2026